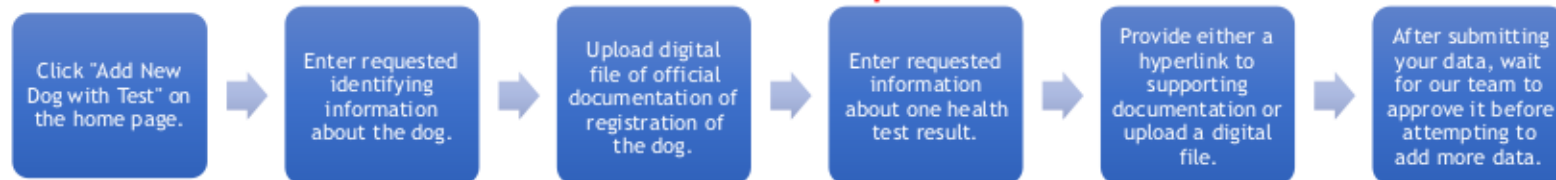


Guide to Entering Data in the American Chesapeake Club Database

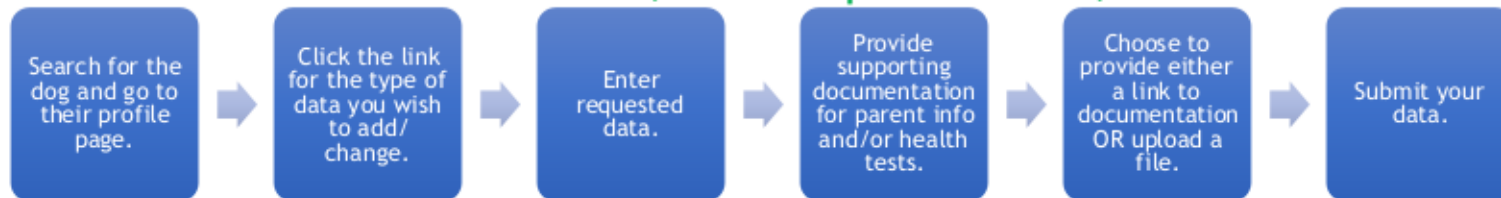
Step One: Search for the dog at CBRdata.amchessieclub.org.
All subsequent steps depend upon the answer to the following question.

QUESTION: DOES THE DOG ALREADY APPEAR IN THE DATABASE?

Answer: NO (follow the process below)



Answer: YES (follow the process below)



Info About the "Note" Feature

- **What can be included in a "Note?"** A note can include the dog's call name, the owner's and/or breeder's names, the location of the dog, contact information for the owner, whether the dog is deceased, etc. Be creative.
- **What cannot be included in a "Note?"** The note feature cannot be used to advertise your dog or your breeding program. No links to websites. No claims or descriptions that appear to promote the dog or kennel.

Tips for Providing Documentation

- Snap a clear photo of your supporting documents with your cell phone and upload with your submission.
- Some official supporting documentation is publicly available online and you have the option of providing a link to that data. For example, you may link to information that is available at places such as Paw Print Pedigrees, the UK Health Finder, the Swedish Kennel Club, the German Retriever Club, etc.

How to Change Data or Correct Errors

- Notes, photos, and parent info can be changed/corrected by users by submitting new data.
- To correct a health test record, contact the ACC Data Team at the address below to report the error.

Questions? Contact us at accdatateam@gmail.com.